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BANK NEGARA MALAYSIA
CENTRAL BANK OF MALAYSIA



IAIS

INTERNATIONAL ASSOCIATION OF
INSURANCE SUPERVISORS

VENUE



Sasana Kijang
2, Jalan Dato' Onn
50480 Kuala Lumpur
Malaysia

Sasana Kijang is the Central Bank of Malaysia (Bank Negara Malaysia, BNM)'s centre of excellence in knowledge and learning of central banking and financial services. In Sanskrit, *Sasana* means a meeting point for the learned and wise. When combined with *Kijang*, the barking deer which is closely identified with Bank Negara Malaysia, *Sasana Kijang* represents all that is consistent with BNM and its identity.

Sasana Kijang is equipped with modern facilities. Information of the conference venue and facilities can be obtained from www.sasanakijang.bnm.gov.my.



REGISTRATION

Registration fees

- Members : MYR 2,900
- Non-members : MYR 1,200

Registration process

Before registration

- All participants are required to register online via BIS portal at the following link:
[Click here for Registration](#)
- A username and password is required for the online registration. Please contact Ms. Sylvie Ellet (of the IAIS Secretariat) at sylvie.ellet@bis.org should you need a username and/or password for the online registration or any assistance for registration.

After registration

- Participants will receive an email notification from Ms. Sylvie Ellet to confirm the registration.
- Participants will then receive an invoice from iais2017@aosconventions.com requesting for payment, with the options via a direct bank transfer or a credit card.
- After full payment, participants will receive a link to download the mobile application with a username and password (this can be modified by the delegates later as necessary). The mobile application will give participants access to the following information which can be used before, during and after the Annual Conference.
 - Personalisation of participant's profile & schedule for the Annual Conference
 - Information of the Annual Conference (including details of speakers, general information on the venue)
 - Interactive tools (live chat, live Q&A and polling functions)

Special requests

- Participants requiring an invitation letter for the purpose of the visa/entry permit application may contact Ms. Zainisma Ismail or Ms. Laftah Noni Latif (of BNM Secretariat) at iais2017@bnm.gov.my.

Registration deadline and cancellation policy

- The registration deadline is 13 October 2017 and we kindly ask that you respect the deadline to secure your attendance.
- The refund policy corresponding to the date of the cancellation request by participants is as below:

Date of receipt of cancellation request	Refund Policy
Earlier than 30 August 2017	Registration fee refunded less administrative charges
Between 31 August and 29 September 2017	50% of the registration fee
30 September 2017 and onwards	No refund of registration fee

- All cancellation of registration must be submitted in writing to Ms. Zainisma Ismail or Ms. Laftah Noni Latif (of the BNM Secretariat) at jais2017@bnm.gov.my .
- In the unlikely event that the Annual Conference is cancelled by IAIS and BNM due to unforeseen circumstances, the registration fees will be refunded in full, subject to approval of the IAIS Budget Committee.



ACCOMMODATION

Recommended hotels

- All participants should arrange for their own accommodation. BNM has made *en bloc* bookings at three recommended hotels (i.e. Aloft Hotel, Le Meridien Hotel and Hilton Hotel, Kuala Lumpur). These recommended hotels are all within 5km from *Sasana Kijang* and adjacent to KL Sentral, the main transportation hub in Kuala Lumpur.
- Please quote “**IAIS Annual Conference 2017**” when making your reservation with any of the three recommended hotels to benefit from the discounted room rates. However, the discounted rates are subject to the availability of the rooms at the time of booking. The room rates of the recommended hotels are as follows:

	Hotel name	Room types	Room Rates ¹
			Single occupancy (Inclusive of 1 breakfast and internet access)
1.	Aloft Hotel Jalan Stesen Sentral 5, Kuala Lumpur Sentral <u>Registration link:</u> https://www.starwoodmeeting.com/events/start.action?id=1704113761&key=34FE4B49 <u>Phone:</u> +6013-208 9011 <u>Website:</u> www.aloftkualalumpursentral.com	Loft Room	MYR385.00 nett ² (USD89.81) ³ (CHF87.35) ³
		Urban Room	MYR470.00 nett ² (USD109.65) ³ (CHF106.63) ³
		Breezy Suite	MYR610.00 nett ² (USD142.30) ³ (CHF138.36) ³
2.	Le Meridien Hotel Jalan Stesen Sentral 2, Kuala Lumpur Sentral <u>Registration link:</u> https://www.starwoodmeeting.com/events/start.action?id=1704124047&key=7DF94AB <u>Phone:</u> +6013-208 9011 <u>Website:</u> www.limeridienkualalumpur.com	Deluxe Room	MYR448.91 nett ² (USD104.72) ³ (CHF101.82) ³
		Club Room	MYR623.81 nett ² (USD145.52) ³ (CHF141.50) ³
		Le Meridien Suite	MYR798.81 nett ² (USD186.36) ³ (CHF181.18) ³

	Hotel name	Room types	Room Rates ¹
			Single occupancy (Inclusive of 1 breakfast and internet access)
3.	Hilton Hotel, Kuala Lumpur Jalan Stesen Sentral 5, Kuala Lumpur Sentral <u>Email:</u> groupreservation.kl@hilton.com or reservation.kl@hilton.com <u>Phone:</u> +603-2264 2264 / 2299 <u>Website:</u> www.hilton.com/KualaLumpur	Hilton Deluxe Room	MYR559.68 nett ² (USD130.57) ³ (CHF126.97) ³
		Hilton Executive Room	MYR792.88 nett ² (USD184.98) ³ (CHF179.87) ³

Notes:

¹ Rates for double occupancy room are also available (please check with the hotel)

² Rates quoted are inclusive of 6% GST and 10% service charge

³ Please note that this is based on the spot exchange rate as at 22 June 2017 and is subject to change

- Alternatively, participants may choose to stay at *Lanai Kijang*, BNM's purpose-built, residential and recreational complex, which is located about 900m from *Sasana Kijang*. The room rates for *Lanai Kijang* are as follows:

	Hotel name	Room types	Room Rates ¹
			Single occupancy (Inclusive of 1 breakfast and internet access)
4.	Lanai Kijang No. 2, Jalan Berjasa, Kuala Lumpur <u>Email:</u> lanai_reservation@rhrgroup.com.my & norozita@rhrgroup.com.my <u>Phone:</u> +603-2618 2600 <u>Website:</u> www.lanaikijang.bnm.gov.my	Studio Room (King bed)	MYR284.08 nett ² (USD66.28) ³ (CHF64.45) ³
		Twin Room (Two single beds)	MYR188.68 nett ² (USD44.02) ³ (CHF42.80) ³
		Single Room (Queen bed)	MYR156.88 nett ² (USD36.60) ³ (CHF35.60) ³

Notes:

¹ Rates for double occupancy room are also available (please check with *Lanai Kijang*)

² Rates quoted are inclusive of 6% GST and 10% service charge

³ Please note that this is based on the spot exchange rate as at 22 June 2017 and is subject to change

Transportation

- Transportation to and from the *Sasana Kijang* will be arranged for participants staying at the recommended hotels above and *Lanai Kijang*.
- Please refer also to the '*General Guide for Participants*' for information on transportation from KLIA to the recommended hotels / *Lanai Kijang*.

Map of hotels and venue

